

Eagle International School Privacy Policy -

effective as from March 2018

Dear Parents

Here at Eagle International School we are changing the way we handle personal data. As your son/ daughter to Poole will attend one of our Courses we will be holding personal information as outlined on the Student Enrolment Form. We need to ensure this information stays protected.

We now need you to give us your consent, to hold this information on file.

So in compliance with the imminent change to data protection regulations, please sign below to give your consent that you have read and agreed to our School Privacy Policy

Signed: _____

Date: _____

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This privacy policy sets out how Eagle International School uses and protects any information that you have given us. Eagle International School is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when working with us, then you can be assured that it will only be used in accordance with this privacy statement. Eagle International School may change this policy from time to time and will inform you of any updates.

What we collect

We may collect the following information:

- names of parents and their children
- contact information including email address
- dates of birth, preferences and interests
- other information relevant to student enrolment

What we do with the information we gather

We require this information to understand your needs and provide you with a better service, and for the following reasons:

- Internal record keeping
- In order to place students with us for periods of 10 – 14 day stays.
- We may use the information to improve our service
- Certain amounts of information will be passed to our English Host Families.

Security

We are committed to ensuring that your information is secure. To prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

Controlling your personal information

You may choose to restrict the collection or use of your personal information. We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so. You may request details of personal information which we hold about you under the Data Protection Act 1998. Host Family information as provided on Enrolment Form and DBS information.

If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible, at the above address. We will promptly correct any information found to be incorrect.